

YESOIDAY HATORAH BOYS' ACADEMY

FIRST AID POLICY

Author:	Rabbi Yodaiken, Executive Head Teacher	Date:	Summer Term 2019
Approved by:	Governing Body		
Last reviewed on:	July 20		
Next review due by:	July 21		

Medical Emergency In Brief:

In all cases of accidents, call for help from the School First Aiders on the emergency line:

773 6364 x9 (external call)
x444 (internal call)

In a serious incident, or if you have any strong concerns, the first aider will come to the child.

In other instances, please accompany the child to the office.

The office will call 999 and/or Hatzola as appropriate, following school procedure.

In the case of severe injury or danger to life, and you contact 999 and/or Hatzola direct, you must let the office know immediately.

Fire/Ambulance/Police:	999
Hatzola:	0161 795 2727

First Aid & Illness

Our school has the following trained First Aiders: See Appendix A

In the absence of the First Aiders (Mrs Sills, Mrs Grunhaus), Emergency Aiders, who have attended an emergency course in the last 3 years are nominated to take charge of an emergency first aid situation.

Daily minor first aid situations may be dealt with by emergency aiders. However any employee or any person volunteering to administer first aid will be covered and indemnified under Public Liability Insurance Policy.

Persons administering first aid should wear disposable gloves, if possible, where bodily fluids are involved. An adult witness should be present if tending an intimate part of the body.

Children who feel unwell should be sent to the school office with an accompanying note from the teacher explaining the nature of the child's illness. The decision to send an unwell child home will be made by the Headteacher or Academy Lead. If neither are available the First Aider will make an informed decision.

Unwell children must be signed out when collected by a parent/carer.

A register of children with medical conditions is updated constantly and distributed accordingly. Care plans are in place for children with specific medical needs. Emergency medications (EpiPen/Inhalers) are kept in the emergency cabinet in the school office

Location of first aid kits:

- School Office – Gatehouse
- Ladies Staff Room
- Kitchen
- Nursery

First Aid kits must be taken on all off-site activities. Where possible an emergency aider will accompany off-site visits.

The School Administrator is responsible for checking the contents of pouches and replenishing as necessary.

Accident Procedures

During playtimes and lunchtime children should be dealt with in the first instance by a member of staff on duty. However if the injury requires first aid treatment the child should be accompanied to either reception/office to be dealt with by an emergency aider.

In a serious incident or if staff have any concerns the first aider will come to the child and can be contacted quickly on internal **ext 444** or using the emergency line 773 6364 **x9**.

All serious accidents/injuries must be reported to the School Office by the person who initially dealt with the incident and the accident book completed by Administrative staff.

All head bumps/injuries must be recorded.

All accidents are recorded on the notification form for parents and sent home with the child. Children should be given a sticker to alert adults to the fact that the child has sustained an injury.

If the First Aider believes that the injured person requires medical treatment they will consult with the Headteacher, Academy Lead (or nominated person) and:

- Arrange for the emergency services (999) to be called if necessary or HATZOLAH
- Arrange for parents to be informed
- Arrange for the child/adult to be transported to A&E by ambulance or by parents.

Injury/accident books should be monitored to identify recurring incidents which may be prevented if appropriate action is taken.

All staff should be informed of First Aid arrangements and made aware of this policy as part of their induction.

Other related Policy:
Administration of Medicines Policy
First Aiders List July 2020 (appendix)
Full Medical List
Confidentiality Policy

FIRST AID DURING COVID-19

Suspected Case of COVID – 19 on site

Everyone will be asked not to come into school if they or anyone they live with is experiencing coronavirus symptoms, and instead follow official [self-isolation guidance](#). Regular reminders will be given about this and there is clear signage at all Entrance Points

Anyone self-isolating with symptoms will be encouraged to access [testing](#), and the school can help them do this.

If a symptomatic person/pupil comes into school or begins to feel unwell during their time at school, they will be sent home immediately or isolated until they can be picked up. YHBA isolation area is Mrs Nager's Office; YHGA isolation area is Gate House pupil waiting area. 999 will be called if they are seriously ill or injured or their life is at risk.

If you or one of the children begin to feel unwell call the First Aider on x444. The First Aider will come to you.

In the case of a symptomatic pupil who needs to be supervised before being picked up:

- If a distance of 2m can't be maintained, supervising staff will wear a fluid-resistant surgical mask
- If contact is necessary, supervising staff will also wear disposable gloves and a disposable apron
- If there's a risk of splashing to the eyes, such as from coughing, spitting or vomiting, supervising staff will also wear eye protection

Supervising staff will wash their hands thoroughly for 20 seconds after the pupil has been picked up.

A deep clean will take place in the areas that the symptomatic person has been in, and PPE will be disposed of properly, following [decontamination guidance](#).

If a pupil or a staff member working with pupils tests positive for coronavirus, the rest of their pupil group will be sent home and advised to self-isolate for 14 days (as will any staff member who looked after them in school while they were symptomatic).

If other cases are detected at school, the local health protection team from Public Health England will be in touch to advise on appropriate action, such as asking more people to self-isolate.

Kindergarten/Creche

Mrs S Bamberger	First Aid at Work	expires	March 2021
Mrs S Singer	First Aid at Work	expires	June 2022
Mrs C Schijveschuurder	First Aid at Work	expires	June 2022
Mrs G Bengio	Paediatric First Aid	expires	June 2021
Mrs E Blicksilberg	Paediatric First Aid	expires	Nov 2021
Mrs L Broza	Paediatric First Aid	expires	June 2021
Mrs C Cohen	Paediatric First Aid	expires	June 2022
Mrs M Cohen	Paediatric First Aid	expires	June 2022
Mrs E Friedman	Paediatric First Aid	expires	June 2021
Mrs S Fromer	Paediatric First Aid	expires	June 2021
Mrs B Gittleson	Paediatric First Aid	expires	Nov 2021
Mrs N Goldmeier	Paediatric First Aid	expires	Nov 2021
Mrs C Harris	Paediatric First Aid	expires	June 2022
Mrs F Hoch	Paediatric First Aid	expires	Nov 2021
Mrs P Horwitz	Paediatric First Aid	expires	June 2022
Mrs L Kada	Paediatric First Aid	expires	Nov 2021
Mrs B Karnowsky	Paediatric First Aid	expires	Nov 2021
Mrs R Karperlowsky	Paediatric First Aid	expires	June 2022
Mrs A Kauffman	Paediatric First Aid	expires	Nov 2021
Mrs S Kaufman	Paediatric First Aid	expires	Nov 2021
Mrs T Klyne	Paediatric First Aid	expires	Nov 2021
Mrs E Koval	Paediatric First Aid	expires	June 2021
Mrs M Lampert	Paediatric First Aid	expires	Nov 2021
Mrs L Lehmann	Paediatric First Aid	expires	June 2022
Mrs D Lieberman	Paediatric First Aid	expires	Nov 2021
Mrs M Lock	Paediatric First Aid	expires	Nov 2021
Mrs L Massarano	Paediatric First Aid	expires	June 2022
Mrs C Mannes	Paediatric First Aid	expires	June 2021
Mrs F Mendelsohn	Paediatric First Aid	expires	Nov 2021
Mrs S Pillemer	Paediatric First Aid	expires	June 2022
Mrs J Porush	Paediatric First Aid	expires	Nov 2021
Mrs S Rosen	Paediatric First Aid	expires	June 2022
Mrs H Schauder	Paediatric First Aid	expires	June 2022
Mrs H Shaw	First Aid at Work	expires	June 2022
Mrs C Schijveschuurder	Paediatric First Aid	expires	Nov 2021
Mrs M Silkin	Paediatric First Aid	expires	Nov 2021
Mrs D Stern	Paediatric First Aid	expires	June 2022
Mrs S Stone	Paediatric First Aid	expires	June 2022
Mrs H Topperman	Paediatric First Aid	expires	June 2022
Mrs R Zimmer	Paediatric First Aid	expires	June 2021